

INLAND EMPIRE CWC LOCAL-CHAPTER BYLAWS

ARTICLE I: NAME AND OBJECTIVES

Section 1. Name

The Local-Chapter shall be known as “Inland Empire Chapter, California Workforce Connection” (CWC)

Section 2. Objectives

- a. To enhance the individual competence, knowledge and proficiency of members in all occupations in the workforce development arena.
- b. To support administrators in carrying out programs and assist in the continued improvement of the administration of programs and services.
- c. To promote public and educational awareness of the proficient services provided by the personnel of these programs.
- d. To provide information only to members on proposed legislation and policy matters affecting these programs.
- e. To form a close working relationship with organizations that have common concerns regarding the improvement of the Workforce Development programs.
- f. To contribute toward advancement of peace, goodwill and understanding through fellowship among persons interested in these programs.

ARTICLE II: MEMBERSHIP

Section 1 Qualifications:

- a. CWC membership shall be open to any person interested in the purposes of the organization and who has paid required annual membership dues.

Section 2 Classes

- a. There shall be two (2) classes of membership – Chapter Affiliated and Chapter Associated Members.
- b. The CWC Board of Directors may establish Subcategories for all classes of membership.
- c. The definitions of the two (2) classes are set forth in the CWC Operating Procedures.

ARTICLE III: OFFICERS AND TERM OF OFFICE

Section 1 Officers

- a. The officers of the Inland Empire Chapter shall be the President, First Vice President, Second Vice President, Treasurer and Secretary.

Section 2 Term

- a. The term of each office shall be for one (1) year beginning with the administrative year or until successor takes office.

ARTICLE IV: COMMITTEES

Section 1. See CWC Operating Procedures (OP) 7.00 for composition and duties.

Section 2. Names

Awards
Communications
Community Affairs
Education
Membership
Service to Veterans

ARTICLE V: PROXIES

Section 1 Representation

- a. A proxy to be recognized must be presented prior to the meeting to which it is to be exercised to the Secretary or Presiding Officer by the holder.
- b. No proxy shall be valid nor shall it be honored unless it specifies the particular meeting or caucus at which it may be exercised.
- c. All proxies are revocable at the pleasure of the person executing them.

ARTICLE VI MEETINGS

Section 1 The Chapter shall hold a General Meeting at least quarterly.

ARTICLE VII REPORTS

Section 1 The Inland Empire Chapter shall submit quarterly reports to the CWC Treasurer and Accountant, explaining receipts and expenditures for the past quarter and status of any funds under its control.

See CWC Operating Procedures 6.08

Section 2 The Inland Empire Chapter will submit an activity report using the criteria established by the CWC Board.

ARTICLE VIII PROPERTY

Section 1 Ownership of property, including all assets, by Inland Empire, shall not constitute ownership by the CWC except upon revocation of the Local Chapter's Charter.

- a. Chapter records will be transferred to incoming officers at the beginning of each administrative year.