

Book Club Meeting Agenda

Thursday, September 23, 2021

The 7 Habits of Highly Effective People by Stephen R Covey

Habit 5: Seek First to Understand, Then to Be Understood

Where: Via Conference Call-Conference Call Line: 1-605-313-5647 Participant Code: 896060#

Time: 7:00 - 8:00 pm

Discussion: Chapter Questions

- 1. Empathic Listening (from page 251-255)- What do you think of empathic listening?
- Diagnose Before you Prescribe: "The skills, the tip of the iceberg of empathic listening, involve four developmental stages."(page 260) 1- Mimic Content. 2- Rephrase the Content.
 3- Reflect Feeling. 4- Rephrase the Content and Reflect the Feeling. Jumping right to the most effective form of empathic listening: 4) Rephrasing content and reflecting the feeling. Do you already do this?
- 3. Understanding and Perception (begins on page 265) and Then Seek to be Understood (begins on page 267) Why does Covey consider this principle so important? What does he mean by it...and how is it relevant to your life?
- 4. General Question: Favorite quote?

A short video on The 7 Habits on the CWC website: <u>California Workforce Connection – Education</u>

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